

**CITY OF SHOREVIEW  
MINUTES  
REGULAR CITY COUNCIL MEETING  
January 4, 2010**

**CALL TO ORDER**

Pursuant to due call and notice thereof, a regular meeting of the Shoreview City Council was called to order by Mayor Martin on January 4, 2010, at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

The meeting opened with the Pledge of Allegiance to the flag.

**ROLL CALL**

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley, Wickstrom and Withhart.

**STATE OF THE CITY ADDRESS**

As we enter a new decade, we can all take great pride in what we have accomplished in the past and look forward with enthusiasm to Shoreview's future. We are fortunate to enjoy a wonderful quality of life – great schools, an outstanding park and trail system, numerous lakes and open space areas, a state of the art Community Center, good public services and programs, a low crime rate, quality neighborhoods with diverse housing opportunities, a strong and supportive business community, and easy access to vibrant cultural and work opportunities in St. Paul or Minneapolis. These many amenities were evident in 2008 when Family Circle Magazine named Shoreview "One of the 10 Best Towns in America to Raise a Family." Achieving this high quality of life is the result of having a vision, setting goals, and a great deal of hard work on the part of many individuals and community groups.

That being said, we also recognize that many of our residents have suffered during the past few years with job losses, foreclosures, and investment losses due to the poor economy. As we look toward the new year, there is great hope that the economy has started to turn the corner and that we can look forward to a steady recovery and better economic times in the years ahead.

**FINANCIAL CONDITION**

Despite the loss of more than \$400,000 in Market Value Homestead Credit Aid from the State during the past year, Shoreview continues to be in excellent financial condition. The City Council and staff were proactive and made numerous expenditure reductions and other financial modifications to the budget early in 2009 to insure that we could continue our cost-effective public services. In fact, the City portion of the tax bill for the median home in Shoreview continues to be the 4<sup>th</sup> lowest of 29 similar cities at \$693, 29% below the average of \$976.

As a result of the City's strong financial position, Standard and Poor's upgraded the City's bond rating to AA+. As part of their report, Standard and Poor's analysts cited the City's extensive level of financial planning, its conservative reserve fund levels, the low to moderate debt burden with rapid amortization schedule, and the City's extremely strong wealth and income statistics. In addition, our participation in the Twin Cities' economic base was noted with recent construction in the Rice Creek Corporate Park, growth in employment, and the diversity of our tax base. This bond rating places Shoreview in the top 12% of Minnesota government entities rated by Standard and Poor's.

Our 2010 budget anticipates the loss of an additional \$320,000 in Market Value Homestead Credit Aid. Again, through a series of expenditure reductions and revenue adjustments, the Council was able to adopt a balanced budget with only a 2.1% increase in general fund spending and without any significant changes to our service levels.

### ECONOMIC DEVELOPMENT

Although the economic downturn has delayed some planned development projects in the City, Shoreview did experience some business expansion during the year. Early in 2009, the City facilitated the relocation of PaR Systems, a world-wide high tech robotics firm, into a vacant office/manufacturing building on County Road E and Victoria St. Through redevelopment, the City was able to keep a valuable business in the community, retain jobs, obtain significant reinvestment in a vacant office building, and return a former tax-exempt building to the tax roll.

In the Rice Creek Corporate Park located in northwest Shoreview, Personix, a leading manufacturer of credit cards and other document delivery services, and Key Medical, a medical equipment supply company, both expanded their businesses. Several new homes were constructed during 2009, primarily in the Snail Lake Landing subdivision located near Snail Lake Regional Park. This 52-lot single-family development is nearly complete and has provided approximately \$40 million of new value to the City.

### MAINTAINING QUALITY NEIGHBORHOODS

Over the past few years, the City has taken a number of steps to encourage maintenance and reinvestment in our residential neighborhoods. Shoreview, like most communities, has been affected by residential foreclosures, approximately 100 in the past two years. The City has been fortunate that most of these properties have resold and are now owner-occupied, however, our staff has made strong efforts to track foreclosed properties to insure that both property and yard maintenance is handled in a timely fashion during the foreclosure process.

Our newly formed Economic Development Authority (EDA) has also been focused on the City's goal of maintaining quality neighborhoods and is looking at the following programs:

Home Improvement Loan Incentives—providing low-interest loans to owner-occupied single-family properties for energy efficient related home improvements. Blighted Property

Redevelopment—designed to allocate funding for the City to remove or rehabilitate blighted residential properties to enhance appearance and livability of our neighborhoods.

Foreclosed/Vacant Properties—to proactively address foreclosed and vacant properties through participation in the Greater Minneapolis Housing Corporation “First Look” program and through continued code enforcement efforts to insure property and yard maintenance. In addition, the City is continuing to license and monitor all rental properties in the City. The SHINE program that provides for proactive exterior housing inspections and code enforcement in selected neighborhoods has proven to be an efficient way to promote cooperative self-enforcement. Through our contract with the Housing Resource Center, technical assistance on remodeling and other home improvements is provided at no cost to Shoreview residents.

### COMMUNITY CENTER AND PARKS

The Shoreview Community Center and Shoreview Commons area continue to be the major gathering place for our residents. The numerous programs, activities and events at the Community Center account for more than 500,000 visits on an annual basis. During 2009, another major attraction was added to the Community Center—the Tropical Adventure Indoor Playground. This new activity has attracted several thousand users and has been a significant new revenue source that allows the City to maintain very affordable membership rates. Community Center memberships allow full access to the City’s state of the art fitness center, the Tropics Indoor Water Park, the gym and running track, and the new indoor playground area. Our membership rates are extremely affordable and the monthly payment options make membership even easier on personal budgets during these difficult economic times.

The very popular Farmer’s Market is held every Tuesday and this year it was expanded from June through mid-October. Hundreds of people enjoyed the Concert in the Commons Summer Music Series and plans are already in place to attract another exciting musical line-up for 2010. We are also exploring the feasibility of an outdoor family movie night.

The renovation of Sitzer Park was accomplished in 2009. With those improvements, the oldest park in the City now exhibits some of the finest new playground equipment, a new picnic shelter, new landscaping and parking spaces, and electronic scoreboards for the two youth baseball fields. These improvements were preceded by many meetings with area residents and Shoreview Area Youth Baseball to develop an updated Master Plan. A grand opening celebration is planned for this spring.

### ENVIRONMENTAL INITIATIVES

Shoreview has been a leader in numerous environmental initiatives particularly in the area of water quality due to the number of lakes and wetland areas in the City. Shoreview was one of the first cities to adopt a phosphorous ban for lawn fertilizers more than 10 years before a State law was adopted. In addition, over the past several years, the City has worked to eliminate or mitigate many of the direct storm water discharges into Shoreview lakes, since this is a primary way for contaminants to enter the lakes.

This past summer, the City took another significant step forward by reconstructing streets in the Woodbridge Street Neighborhood with pervious concrete. The use of pervious concrete eliminated that need for a traditional storm sewer system and also allowed us to get rid of a direct discharge into Lake Owasso. This unique approach to storm water management has achieved national attention and the project has already received awards from various associations.

In 2010, the City plans to expand and renovate the Maintenance Center building. This project is necessary due to a significant amount of deferred maintenance and building code related improvements such as a new roof, more energy-efficient heating and ventilation systems, and electrical improvements. At the same time, improvements will be made to provide for more efficient vehicle maintenance, storage, office areas and employee locker rooms. In our ongoing commitment to environmental initiatives, the City is seeking LEED Certification—Leadership in Environmental Energy and Design—for this project. One of the significant design items is reuse of rainwater from the roof for washing vehicles and other non-potable uses in the building. Although the anticipated cost of this project is \$5.5 million, the City is undertaking it at a time when the bidding climate is very favorable. The project is being financed through a General Obligation Bond issue and is timed to coincide with anticipated drops in our debt levy to minimize the impact on taxpayers. When the project is complete, the City will have a more functional Maintenance Center that will allow our staff to operate more effectively and a building design that better fits the Shoreview Commons area.

Although Shoreview has had conservation-based rates for residential property since the early 1990s, we are now required by State Law to utilize these rates for all commercial and multi-family properties as well. This will result in some modifications of the rate system for all property owners. In addition, the City undertook a major project to replace 8,000 water meters with new, radio-read meters that will provide better accuracy and more efficient recording of water usage.

## CONCLUSION

During the many years of my involvement with the City, I have become convinced that government, at the local level, can have the most significant impact on the quality of life we experience. Local government is the closest to the people and often the place where government can be most effective and most productive. It is here where “things really happen” and Shoreview is a great example of how constructive that can be.

Needless to say, government can’t do it all, and that is one reason why I am so pleased and proud of the recent creation of the Shoreview Community Foundation. Through the efforts of a small group of community volunteers, the Foundation has been working to establish an endowment fund that will benefit future generations and provide for amenities that would be outside the capabilities of government. During the past year, more than \$85,000 has been raised toward that end. The Foundation provides a safe haven for memorial gifts, estate planning and gifts that

commemorate the place where we raised our families and enjoyed our neighborhoods. Some initial grants will be awarded in 2010.

The City Council and I work very hard to make sure that our government operations are open and accessible to our residents, and that our citizens are well informed. We accomplish this through televising the City Council and Planning Commission meetings, the quarterly *ShoreViews* newsletter and our recently renovated website. I also have open office hours from 3:00 to 5:00 p.m. on most Tuesdays throughout the year where residents can stop by and discuss issues or concerns.

On behalf of the City Council, I would like to first thank our many committee and commission members who volunteer their time and expertise to help make Shoreview a better place to live and work. I would also like to thank our entire City staff who are dedicated to providing quality service and programs to our residents.

I would also like to extend my personal thanks to my colleagues on the City Council – Terry Quigley, Ady Wickstrom, Blake Huffman and Ben Withhart. It is a true pleasure to work with each of you and I know that you spend many hours working to make a positive difference in the City.

Thank you and my best wishes to everyone for a healthy, happy and prosperous 2010.

### **APPROVAL OF AGENDA**

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to approve the January 4, 2010 agenda as submitted.

VOTE:                      Ayes - 5                      Nays - 0

### **PROCLAMATIONS AND RECOGNITIONS**

#### **Presentation by Terry Heaton, City Bond Consultant, Springsted Incorporated**

Ms. Heaton presented a plaque to the Mayor, City Council and staff in recognition for achieving an upgraded credit rating to AA+ from Standard and Poor's. The City's rating is now one notch below AAA, which is the highest rating that can be achieved. One result of this higher rating is that the City can issue bonds at a lower interest rate. It is estimated that the upcoming bond sale will see a savings of \$70,000. This is a huge accomplishment for the City. Out of 854 cities in Minnesota, only three have an AAA rating, and 19 have an AA+ rating.

Ms. Heaton further stated that the City has a strong financial performance and tax base that is a result of a long-term vision and long-term planning. The upgrade is based on the City's residential growth, strong income levels, increase in net tax capacity, and good management practices, which lead to healthy financial reserves, financial flexibility and a moderate debt

burden. It takes years of hard work by staff to achieve this level of rating. Ms. Heaton specifically recognized City Manager Terry Schwerm, Finance Director Jeanne Haapala, Assistant City Manager/Community Development Director Tom Simonson, Assistant Finance Director Fred Espe and Public Works Director Mark Maloney for their hard work and leadership, as well as the Mayor, City Council and all committees that make decisions for the City.

**CITIZEN COMMENTS**

There were none.

**COUNCIL COMMENTS**

**Mayor Martin:**

Noted that this is the time of year when there are a number of vacancies on City committees and commissions. She encouraged anyone interested to apply. There are openings on the following: Human Rights Commission, Bikeways and Trails Committee, and Environmental Quality Committee. Residents can apply online or download the application to send in.

**Councilmember Quigley:**

In addition to the savings, the credit rating upgrade makes the Council's job much easier. The solid financial base of the city allows more flexibility and options for decisions.

**Councilmember Wickstrom:**

Shoreview Green Communities will meet Wednesday, January 6, 2010, at 7:00 p.m. at the Community Center. Anyone interested in environmental issues is welcome to join.

The Ramsey County League of Local Governments will hold its annual legislative meeting on Thursday, January 28, 2010, at the Shoreview Community Center. She encouraged all Councilmembers to attend.

Thank you to the Public Works Department who worked very hard over the Christmas holiday to keep roads cleared.

**Councilmember Huffman:**

The Economic Development Authority Annual Meeting is Monday, January 11, 2010, at 5:00 p.m. and open to the public. Also, the EDA will publish an Annual Report within a few months.

**Councilmember Withhart:**

Urged citizens to use the facilities at the Community Center to follow up on New Year's Resolutions.

**CONSENT AGENDA**

Councilmember Huffman noted that the cost for the following items came in at a substantially lower amount than budgeted: Item No. 9, Authorize Purchase of Regenerative Air Street Sweeper; No. 10, Authorize Replacement Purchase of Unit 402; and No. 11, Authorize Amendment to 2010-2014 CIP and Authorize Replacement Purchase of Radio Communication Equipment.

MOTION: by Councilmember Withhart, seconded by Councilmember Huffman to adopt the consent agenda of January 4, 2010 approving the necessary motions and resolutions:

1. December 21, 2009 City Council Workshop Meeting Minutes
2. December 21, 2009 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes  
--Planning Commission, November 24, 2009
4. Verified Claims in the Amount of \$503,613.68
5. Purchases
6. Licenses
7. Comprehensive Sign Plan – PAR Systems, 707 County Road E
8. Approval of 2010 City Insurance Coverage
9. Authorize Purchase of Regenerative Air Street Sweeper
10. Authorize Replacement Purchase of Unit 402
11. Authorize Amendment to 2010-2014 CIP and Authorize Replacement Purchase of Radio Communication Equipment

ROLL CALL: Ayes: Huffman, Quigley, Wickstrom, Withhart, Martin  
Nays: None

**PUBLIC HEARING**

City Attorney Filla stated that he has reviewed the affidavit of publication that indicates the required notice has been given and the public hearing is in order at this time.

**ITEMS PERTAINING TO MAINTENANCE CENTER REMODELING PROJECT,  
CP 08-02:**

- A. Adopting Capital Improvement Plan and Authorize Issuance of General Obligation Capital Improvement Plan Bonds**
- B. Approving Plans and Specifications and Authorizing Advertisement of Bids**

Mayor Martin opened the public hearing at 7:35 p.m.

City Manager Schwerm stated that a resolution is presented for consideration that would approve the building portion of the Capital Improvement Plan (CIP) for 2010 through 2014 and authorize the issuance of bonds for the Maintenance Center improvements. He outlined the Capital Improvement Plan projects for 2010 through 2014:

\$230,600	Fire station repairs and replacements of driveways, emergency backup generator, apparatus bay floors, converting space for sleeping quarters and miscellaneous repairs and replacements;
\$1,062,000	Community Center repairs and replacements of fitness equipment, carpeting, pool features and pool circulation and filtering systems, mechanical systems, waterslide stairs, locker rooms, banquet room equipment and miscellaneous repairs and replacements;
\$240,000	Community Center audio visual improvements, waterslide lighting, indoor/outdoor movie system and other miscellaneous improvements;
\$340,000	General government building repairs and replacements of mechanical systems, office furniture, election equipment and wall coverings in office areas;
\$6,500,000	Maintenance Center improvements and roof replacement.

Public Works Director Mark Maloney described what is included in the renovations for the Maintenance Center. It was originally constructed in 1973 and was expanded in 1986. The building consists of approximately 41,000 square feet of floor space and has been incurring an increase in repair costs.

In 2004, the City programmed the roof replacement in the CIP for 2008, in the amount of \$800,000. That is just to replace the roof. At that time, all of the building deficiencies were reviewed with a space needs study. An analysis was also done for possible relocation, which turned out not to be feasible. The City has been considering three levels of improvements to the current building:

- Phase 1: Replace the roof and repair heating and ventilating at a cost of \$1 million;
- Phase 2: Phase 1 plus replace lockers, add space for offices and training and a new service bay at a cost of \$5.5 million; and
- Phase 3: All previously stated repairs, plus a complete remodeling of the entire garage and added space for a cost of \$11 million.



Strongest consideration is being given to Phase 2, which would address operation safety and space needs. The addition would be 6,000 square feet to allow for new office space and training and locker areas. It would also add a modern service bay of 5,000 square feet, replace the roof, and address repairs to HVAC and mechanical systems.

The project would be developed with specific sustainable building elements in an attempt to achieve LEED (Leadership in Environmental Energy Design) Certification. These elements include rainwater reuse, energy efficiencies with lighting and heating systems, use of pervious pavement in the parking area, and shore land restoration for Lake Martha. Exterior building treatments would be consistent with the Commons Area. The parking area would be expanded and a new salt storage facility added. A rain garden is planned in front of the expanded offices. The new service bay would be located on the south end of the building toward the ice arena. The City has hired an agent contractor to manage the project because it will be the most cost effective. Two bid packages are proposed. Within each bid package are 22 alternate bids that may achieve cost savings and allow the project to be better than planned. The total project is still estimated at \$5.5 million. There will be a slight increase in operation costs with the added square footage to the building.

The proposed schedule for the project is:

February 4, 2010	Open bids
February 16, 2010	Bid award
March	Begin construction
December	Complete construction

Finance Director Jeanne Haapala stated that the two funds that could be used for this project do not have sufficient fund balances. Therefore, the City is proposing to issue Capital Improvement General Obligation debt bonds to be paid with a combination of tax levies and utility transfers. This action requires a majority vote by the Council, or it would be subject to a referendum. The statutory limit on CIP bond payments is no more than 0.16% of taxable market value, which is approximately \$5.1 million for Shoreview. With the Maintenance Center improvements, the City's bond debt payments will be approximately \$637,000, which is well under the maximum limit. The bonds would be repaid over 20 years. The resolution authorizes \$6.5 million to make sure unanticipated cost increases from higher than expected bids or interest rates are covered.

The resolution authorizes an option for bidders to submit bids using the Build America Bond program, under which the City would be reimbursed by the federal government for a portion of the interest expense on the bonds and the bonds would become taxable. Interest is a little higher using this program. Springsted will analyze all bids and make a recommendation at the time of bid award.

These bonds are planned at a time when the debt levy will go down and minimize any impact to property owners. The impact of the total Maintenance Center debt levy on residential property taxes is approximately \$20.00 per year on a median-valued home of \$262,200. When the debt

reduction that will occur when the Maintenance Center debt begins is taken into account, the impact on the City's debt levy annually is \$66,000, or approximately a \$6.00 tax increase on a median-valued home of \$262,200.

Mayor Martin opened the discussion to public comment and questions. There were none.

Councilmember Wickstrom asked how likely the City's bond rating would change with this action. Ms. Haapala stated that it is routine to be reviewed by the bond rating agency each time bonds are issued. There is no evidence to raise concerns. Mr. Schwerm added that when the City talked to Standard and Poor's, they asked about future bond issues, and this project was discussed. Ms. Heaton also stated that the likelihood of the bond rating changing is rare. A rating is given very cautiously and is based on projections.

Councilmember Wickstrom stated that the debt levy over the next four years is relatively constant with a possible further increase if street bonds are issued.

Councilmember Huffman stated that while there is a reduction of debt in 2010 and 2011, it is likely the City will incur additional debt for street improvements in 2012 that would raise the debt levy by approximately \$200,000. The City's tax rate in 2010 is up 9.8%; it is up 10% in 2011, and then drops back to 9.6%. Ms. Haapala responded that the debt portion of the levy is correct if bonds are issued for streets, but the tax rate is not accurate because of decreasing property value.

Councilmember Withhart stated that using less than 10% of the statutory limit of debt for the City shows the very conservative fiscal management the City has had over several years. Improvements are not undertaken unless they are needed and the City can afford it.

Councilmember Huffman asked if 50% of the Maintenance Center levy to be paid from utility funds is mostly from the water and sewer funds and what increases that would mean to rates. Ms. Haapala stated that all utility funds would participate in proportion to their use of the facility. She estimated a 1% to 2% impact on each of the utility funds. Councilmember Huffman stated that the overall impact of the Maintenance Center project is \$400,000 with the tax levy and utility fund transfers.

Councilmember Withhart noted that the biggest portion of sewer rate increases is a pass-through charge from the Metropolitan Council for sewage treatment. It is important for residents to understand that the present facility does not meet the needs of the City and the last improvements were made 20 years ago.

Mayor Martin stated that the facility was built 37 years ago. At that time there was a bond referendum for \$500,000 to build City Hall and the Maintenance Center. The population of the City was approximately 13,000. The last time there were any large repairs to the Maintenance Center was almost 25 years ago. A lot of the improvements are deferred maintenance items on electrical and mechanical systems. It is essential to do good public service in the community.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to close the public hearing at 8:14 p.m.

VOTE: Ayes – 5 Nays – 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt the proposed resolution number 10-02 adopting a Capital Improvement Plan and authorizing the issuance of General Obligation Capital Improvement Plan Bonds in an amount not to exceed \$6,500,000.

ROLL CALL: Ayes: Wickstrom, Withhart, Quigley, Martin  
Nays: Huffman

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Resolution No. 10-03 approving plans and specifications for the Maintenance Center Remodeling Project, C.P. 08-02; and ordering the taking of bids on Thursday, February 4, 2010, at 2:00 p.m., at the Shoreview City Hall.

ROLL CALL: Ayes: Withhart, Quigley, Wickstrom, Martin  
Nays: Huffman

## **GENERAL BUSINESS**

### **DESIGNATION OF LEGAL NEWSPAPER FOR 2010**

City Manager Schwerm reported that each year according to state law the City is required to designate a newspaper for legal notices. In 2009, the *Arden Hills Bulletin* was designated. Two quotes were received. The *Bulletin* has increased its rates to \$4.50 per column inch. The *Shoreview Press* rate is \$3.45 per column inch. Based on the rate savings, staff is recommending the *Shoreview Press* for 2010.

Councilmember Withhart noted that there is a third newspaper online, the *Shoreview Post*, and asked if that would meet legal requirements. Mr. Schwerm stated that it is his understanding that notices must be in a published newspaper as opposed to being posted online.

Councilmember Wickstrom stated that one legislative priority of the League of Minnesota Cities is to make online options available to save money. However, it is a revenue stream for newspapers and the newspaper industry has so far succeeded in opposing that action.

MOTION: by Councilmember Withhart, seconded by Councilmember Huffman to designate the *Shoreview Press* as the legal newspaper for the City of Shoreview for the 2010 calendar year.

ROLL CALL:       Ayes: Huffman, Quigley, Wickstrom, Withhart, Martin  
                      Nays: None

**COMMITTEE/COMMISSION REAPPOINTMENTS**

Mayor Martin stated that the names listed are members currently serving who would like to be reappointed.

MOTION:       by Councilmember Withhart, seconded by Councilmember Huffman to reappoint the following individuals to committees and commissions for terms expiring January 31, 2013:

Bikeways and Trails Committee	William Atkins Craig Mullenbach
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Economic Development Commission	Susan Denkinger Joshua Wing Jeffrey Washburn
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Environmental Quality Committee	Katrina Corum
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Human Rights Commission	Julie Williams Elaine Carnahan
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Lake Regulations Committee	Steve Gallop Arnie Hochhalter Tommy Merickel
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Park and Recreation Commission	Kent Peterson Michael Murphy
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Planning Commission	Ryan Hanson Pat Schumer Steve Solomonson
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Public Safety Committee	Marc Pelletier Jorgen Nelsen Mendee Tarnowski
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Telecommunications and Technology	Douglas Setley Steve Senyk
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ROLL CALL:       Ayes: Quigley, Wickstrom, Withhart, Huffman, Martin  
                      Nays: None

Councilmember Wickstrom noted the following vacancies: Bikeways and Trails, 1; Environmental Quality Committee, 2; and Human Rights, 2. Anyone interested is encouraged to apply. The application deadline will be extended to the end of January.

**COUNCIL APPOINTMENTS FOR 2010**

The Council discussed each organization on which Councilmembers serve as delegates for the City.

**MOTION:** by Councilmember Quigley, seconded by Councilmember Withhart to appoint the following individuals to represent the City of Shoreview on various organizations for the year 2010:

Fire Department Board of Directors

Terry Quigley

Terry Schwerm

Fire Department Benefit Association

Delegate: Terry Quigley

Alternate: Ben Withhart

League of Minnesota Cities

Delegate: Ady Wickstrom

Alternate: Terry Quigley

Municipal Legislative Commission

Delegate: Sandy Martin

Alternate: Ben Withhart

North Suburban Communications Commission

Delegate: Blake Huffman

Alternate: Ady Wickstrom

Northwest Youth and Family Services

Delegate: Blake Huffman

Alternate: Sandy Martin

Ramsey County League of Local Governments

Delegate: Ady Wickstrom

Alternate:

Suburban Rate Authority

Delegate: Mark Maloney

Alternate: Terry Quigley

Metro Cities (Association of Metropolitan Municipalities)

Delegate: Ady Wickstrom

Alternate: Blake Huffman

Acting Mayor:

Ady Wickstrom

Discussion:

It was the consensus of the Council to hold a workshop discussion on how other cities handle the appointment of Acting Mayor and consider adopting a policy for that appointment.

ROLL CALL:           Ayes: Wickstrom, Withhart, Huffman, Quigley, Martin  
                              Nays: None

**APPOINTMENT OF PLANNING COMMISSION CHAIR AND VICE CHAIR**

Mayor Martin stated that the Planning Commission has recommended that Curt Proud serve a second year as Chair of the Planning Commission and that Gerry Wenner serve as Vice Chair.

MOTION:       by Councilmember Huffman, seconded by Councilmember Withhart to  
                              appoint Curt Proud as chair of the Planning Commission and Gerry Wenner as  
                              vice chair for one-year terms expiring on January 31, 2011.

ROLL CALL:           Ayes: Withhart, Huffman, Quigley, Wickstrom, Martin  
                              Nays: None

**ADJOURNMENT**

MOTION:       by Councilmember Withhart, seconded by Councilmember Quigley to  
                              adjourn the meeting at 8:50 p.m.

VOTE:                   Ayes - 5                   Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE \_\_\_\_ DAY OF \_\_\_\_\_ 2010.

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Terry C. Schwerm  
City Manager